

How fit is your company?

Where is the registered office of the company?

Are your website, emails and letterhead compliant?

Are you a properly appointed director?

What books and records do you have?

Who maintains your accounts, and where?

Have your books ever been audited?

When was your last meeting of directors?

When was your last AGM/EGM?

What is your annual return filing date (ARD)?

Are you filing on time and avoiding late filing penalties?

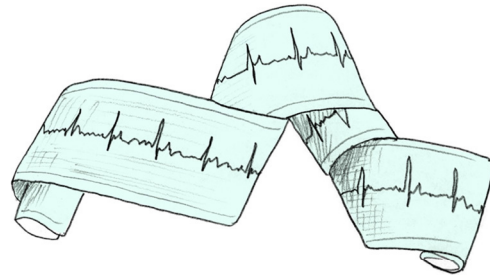
Is your company large enough to have added responsibilities?

Do you know your legal obligations as a director and are you meeting them?

Are you in financial trouble?

A company's legal and statutory obligations can have serious consequences if neglected. Our **Health Check** can bring your company back to full fitness.

See over for solutions.



Grant Thornton Corporate Compliance Limited can provide a full health check of your company to ensure you are compliant with all your legal obligations.

The Health Check process covers a review of:

- group structure to ensure that all group companies, associated companies, branches and business names are accounted for;
- all company records both internal (statutory registers, minute books etc) and external (Companies Registration Office) and compares both to identify any inconsistencies and any areas of non-compliance; and
- corporate secretarial policies and procedures including the Memorandum and Articles of Association.

We will:

- make recommendations on updating company secretarial records, if necessary;
- implement any recommendations on corporate secretarial policies and procedures; and
- make recommendations regarding good corporate governance.

Our team of professionals advise companies and their officers on a wide range of company secretarial and compliance obligations and procedures under the ever increasing Companies Acts. We work closely with our Tax and Corporate Planning departments to enable us to enhance the service which we can provide to you.

Contact

Jillian O'Sullivan

Partner - Corporate compliance and advisory

D +353 (0)1 6805 850

T +353 (0)1 6805 805

E jillian.osullivan@grantthornton.ie

24-26 City Quay, Dublin 2

Office also in Limerick and Kildare

This briefing is provided for general information purposes only and is not a comprehensive or complete statement of the issues to which it relates. It should not be used as a substitute for advice on individual cases. Before acting or refraining from acting in particular circumstances, specialist advice should be obtained. No liability can be accepted by Grant Thornton for any loss occasioned to any person acting or refraining from acting as a result of any material in this briefing. Grant Thornton, Irish member of Grant Thornton International, is authorised by the Institute of Chartered Accountants in Ireland to carry on investment business. www.grantthornton.ie

